### 3.2 OPTION 0: DO NOTHING (BASELINE)

This option is provided to give the baseline for any potential
development option to start from. We understand the council have an ambition to develop their existing site and relocate all or the majority of their functions to a new development elsewhere in Epping.




### 3.3. OPTION 1 - DO MINIMUM

The minimum approach involves continuing to occupy their existing facilities and undertaking refurbishment works to implement more agile ways of working. We have carried out a preliminary space planning exercise to look at ways of making the current accommodation in Epping more efficient with agile forms of working as outlined on the previous pages. We have worked on the basis that there are 458 staff to cater for with an 8:10 workstation:staff ratio. Staff associated with housing, 42 none tradesmen staff, are likely to be accommodated in a new housing hub based at the North Weald airfield site.

Working on the basis of an allowance of 10 sqm net internal area (NIA) per workstation, this equates to a spatial need of 3665 sqm NIA.

We've also made allowance on top of the above area of 330sqm NIA for the chambers and members area as these are provisions not usually accommodated within office developments.

Due to this being a refurbishment of an existing building, there are going to be inefficiencies in trying to accommodate everything into their space. Therefore, we have increased the circulation and core to $30 \%$ from $17.5 \%$ mean average for the new build options.

This equates to a Gross Internal Area (GIA) accommodation requirement of 5193.5 sqm and can be provided for in the rear extension building, Conder building and the Civic building up to the line of the Chambers.

As can be seen on the adjacent page, we have shown an overall area for the council of 5413 sqm GIA depicted in blue. This gives a potential surplus of 219.5 sqm GIA above what is needed by the council.

This will free up the Civic building from the Chambers to the end of the building for rental opportunities which equates to circa 2,150 sqm over 3 floors.

The division line proposed on the plans adjacent appears to work well in terms of providing the necessary fire egress and toilet provisions for the two separate accommodations. Therefore, we would recommend that the surplus space be kept in council ownership for future expansion or other use.

Similarly, the Council could occupy all of the Civic building and part of the Conder building, leaving the rest of the Conder building and Extension building for renting out to a third party. However, consideration should be given to fire egress with the possible need for an additional vertical circulation core in the Conder building on the separation line and its likely that this part of the building would prove less attractive to prospective tenants.


Provides a reduced office footprint and makes a more efficient use of space.
Provides additional income by being able to rent the 2150 sqm GIA surplus space.
Disruption to staff from a relocation is minimised compared to a full relocation.

The existing buildings will reduce the efficiency of total floor space achieved through agile working, hence $30 \%$ circulation and core.
The Civic Offices site cannot be made available for alternative development.
The existing fabric of the building is almost certainly not up to today's environmental standards, increasing the cost of energy consumption. Market for third party office space may be limited in Epping unless a suitable partner organisation can be identified.
Capital cost of providing a new Housing hub in North Weald.

215ssi

## CONDENSED COUNCIL ACCOMMODATION

Basement
Rear Extension
Ground Floor
Rear Extension Buildin
Conder Building
Civic Building
First Floor
Rear Extension Building
Conder Building
Civic Building

Second Floor Conder Building Civic Building

Total

218sqm GIA

287sqm GIA 988sqm GIA 595sqm GIA

234sqm GIA 943 sqm GIA 682sqm GIA

778sqm GIA 688sqm GIA 5413sqm GIA


BASEMENT LEVEL

### 3.4. OPTION 2: FULL RELOCATION OF HQ

Relocation of all Council functions to another site and redevelopment of the existing Epping High Street site into a mixed use scheme that offers the greatest return value to make the new build development (potentially at North Weald airfield) either cost neutral or provide a profit once complete.
We have carried out a background study for relocating all council accommodation and services to the North Weald airfield site as outlined in an earlier section of this document.

Taking our initial idea from the form of a propeller as the concept and keeping the relationship with the airfield site, we have designed a building that reflects this form.

With sustainability in mind, this creates a very efficient but dynamic concept that provides a central hub of activity with the main work areas and clusters on the propeller wings.

The aerofoil curvature of the propeller is created using a curved transparent secondary skin system that helps create an energy efficient building by providing solar shading in the summer months.

## Option 2

> All Council HQ functions co-located under one roof in a single new build office. The Civic Offices site is vacated and alternative usesincome potential maximised. Potential to optimise the quality, eficieiency and filexibility of the new office through the design process. Ability to maximise agile working and cultural change through the design of the new office. Contributes to economic development and Local Plan on both the Civic Offices site and at North Weald Avids the need for caplad investment in a new Housing hub at North Weald. Potential catalyst for development at North Weald.

> Public perception of vacating the Civic Offices site and investing in new accommodation. Staff relocation to a new site outside Epping town centre with associated travel to work concerns. Politics of a move away from the historic seat of the Council in Epping town centre. Large scale capital investment required across both sites and associated cost of borrowing.

The new build option caters for 500 staff, which includes for the Housing hub who are currently identified for a separate purpose built facility within North Weald.

Each floor plate is identical in layout to help provide a flexible solution that can provide expansion or contraction as the council's needs change.

Generally the lower floors are for public facing services with upper floors being more private for back of house and confidential functions.

Sustainability should be at the forefront of the Council's message in delivering a new building. The building should meet stringent green credentials eg. BREEAM Excellent or Outstanding, which helps to portray the message that the Council are showing corporate responsibility to their constituents in providing a very energy efficient building that minimises their carbon footprint and means that green building practises are employed. There is also the social agenda of providing an environment that optimises the quality of life not only for the Council's employees but also for the public that visits their building.

A site of 3 acres is anticipated to accommodate for the provision of 200 carpark spaces and 60 cycle spaces.

As mentioned in the previous section, a link road from Epping Road A181 is proposed to allow for direct connectivity and prevent the need for an elongated and unsuitable approach through a housing estate and country lanes. By locating the building to the south end of the airfield, it becomes the gateway building and a catalyst for further development of the airfield as outlined in Allies and Morrison's masterplan.

To cater for the staff and accommodation needs we have calculated 2 forms of efficiency for working out the provision. Each provision allows for 10 sqm NIA per desk. These are shown over the page

The development of the existing Epping High Street site is explored further in Option 3.3a \& b.


### 3.0 PROPOSALS

Floor Plans
8:10 workstation:staff ratio
This equates to 5088sqm GIA which caters for 330sqm NIA for a chambers and members area within the building and 17.5\% circulation.

The accommodation is provided over 3 floors at 1700 sqm GIA. All workstations are located within 7.5 m of an external window with communicative and collaborative working zones located within the central areas of the floor plates

5100 sq m GIA
500 Staff
400 Desks
Chambers \& Members Area


Floor Plans
6:10 workstation:staff ratio
This equates to 3913 sqm GIA which caters for 330 sqm NIA for a chambers and members area within the building and 17.5\% circulation.
The accommodation is provided over 2 floors at 1960 sqm GIA. All workstations are located within 7.5 m of an external window with communicative and collaborative working zones located within the central areas of the floor plates.

3920 sq m GIA
500 Staff
300 Desks


The Site
The figures below show the proposed location of the site and an indicative layout of the proposed building. It is sited to take best advantage of the views across the airfield and beyond as well as optimising visibility as you enter the site off the road. A new access link road from the B181 links to the roundabout of Merlin Way, giving direct and suitable access from the south of the airfield.

This also shortens the distance from Epping High Street dramatically and will prevent a build up of traffic through North Weald Bassett.

Taking reference to ECC's Parking Standards the development will need to cater for 200 parking spaces and 60 cycle spaces.
This therefore needs a site area of circa 3 acres.


### 3.5 OPTION 3A: PART RELOCATION OF HQ; RETAIN CORE FRONT OFFICE PRESENCE IN Civic Offices

This option consists of a new build development potentially to the North Weald airfield site and a redevelopment of the existing Epping High Street site, whilst retaining 'core' council services within the existing Epping High Street redevelopment. The new build development is explored in option 2 of this document.

The core services include the chambers, members area, democratic services, electoral offices and customer services. These services equate to a need of circa 25 workstations and a Net Internal Area (NIA) of circa 1525 sqm .

Therefore, the new build development at North Weald Airfield will cater for 475 staff and will exclude the need to provide for the Chambers and Members area as this can be catered for in the Epping High Street accommodation.

As in option 2, the new build option is presented as two efficiency models:

1. $8: 10$ workstation:staff ratio

This equates to a need for 4465 sqm GIA.
2. 6:10 workstation:staff ratio

This equates to a need for 3349 sqm GIA.
Although the areas differ from Option 2 for the full relocation of the council services, the design, scale and proportion of the building will generally remain the same.

The redevelopment of the Epping Civic site provides circa 2000sqm of retail/commercial space to the ground floor road frontage. This can therefore be partially taken up by the council core services with the remainder let for commercial/retail activities that are either non-council related or a partner of the council services.

A number of options have been explored regarding the mix of development, with a mainly residential option that provides 1 and 2 bedroom apartments and 3 bedroom townhouses with commercial/retail space along the ground floor road frontage. Secondly, a mix of commercial/retail on the ground floor road frontage, a hotel, 1 and 2 bedroom apartments and 3 bedroom townhouses in another.

Please refer to PwC's findings and recommendations for a detailed appraisal of which option provides the greatest return value to Epping Forest District Council.

The following options show a much denser scheme than previous studies have shown. However, they reflects comments from the planners to date providing a more dense development to protect the surrounding green belt from development. If a scheme is to proceed to outline planning consent, further detailed work would be necessary with the Council's planning officers to ensure that the overall development preserves the character of the Conservation Area.
Options for increasing the development potential have been explored, which have considered the viability of purchasing the two bungalows in the top right hand corner of the site along Homefield Close and the GP Surgery site in the bottom left hand corner. - see adjacent. Further details of the potential development have been explored at the end of this section..

Adjacent shows the proposed location of the council's services if retained on the site as per option 3.3 a. As shown circa 500 sqm of retail/commercial space remains unused by the council and can be let for other retail/commercial activities.

The following massing diagrams are shown to illustrate the potential scale of massing for the site and not necessarily the aesthetic, which will be developed if this option is progressed.


## Option 3a

The Civic offices site is largely vacated, with alternative uses realised across the site.

$$
\begin{aligned}
& \text { Potentia to optimise the quality, efficiency and ifexibility of the new office through the design process ssightyly less than } \\
& \text { oppion 2). }
\end{aligned}
$$

Abiliy to maximise agile working and cultural changes through design of the new office.
Contributes to economic development and the Local Plan on both the Civic Offices site and at North Weald.
Retains a Council presence on the historic seat of the Council at Epping.
Avoids the need for capital investment in a new Housing hub at North Weald.
Splits Council HQ functions across two sites.

$$
\begin{aligned}
& \text { Spilis councl Ifl tunclons across ilwo stes. } \\
& \text { Public perception of vacating most of the Civic Offices site and investing in new accommodation. }
\end{aligned}
$$

Staff relocation to a new site outside Epping town centre with associated travel to work concerns.
Rent payable for Civic Offices retailoffice space which would otherwise be let to a paying tenant.
Significant amount of capital investment across both sites and associated cost of borrowing.

$$
\begin{aligned}
& \begin{array}{l}
\text { There e wil be a period when the Council will not have a presence in the town centre while the Civic offices site is being } \\
\text { developed. }
\end{array}
\end{aligned}
$$

Inefficiencies of operating two sites.


### 3.0 PROPOSALS

3A 1
The below option depicts a full residential option with commercial/ retail space to the ground floor road frontage. This can accommodate either council core services or non-council related commercial/retail space.


| Fourth floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 10 | 520 |
|  | Residential - 2 Bed | 72 | 6 | 432 |
|  | Core and Ciculation |  |  | 251 |
| Total 1203 |  |  |  |  |
| Fith Floor |  |  |  |  |
|  | Residential - 1 Bed | 52 | 5 | 260 |
|  | Residential - 2 Bed | 72 | 2 | 144 |
|  | Core and Ciculation |  |  | 117 |
| Sub Total ${ }^{521}$ |  |  |  |  |
| Sixth floor |  |  |  |  |
|  | Residential -1 Bed | 52 | 5 | 260 |
|  | Residential - 2 Bed | 72 | 2 | 144 |
|  | Core and Ciculation |  |  | 117 |
| Sub Total ${ }^{521}$ |  |  |  |  |
| Total | Council Core Services | 1525 | 1 | 1525 |
| Total | Commercial | 414 |  | 414 |
|  | Residential -1 bed | 52 | 74 | 3848 |
|  | Residential - 2 bed | 72 | 42 | 3024 |
|  | Core and Circulation |  |  | 2021 |
| Total 11 A |  |  |  | 10832 |

$\qquad$ Commercial
Residential -1
Residential -2 Residential - 1 bed
Residential 2 bed
Core and C Criculation

| Apartment Building 1 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  | NIA per unit No of Units GIA |  |  |
| ound flor |  |  |  |  |
|  | Council Core Service | 1525 | 1 | 5 |
|  | Commercia/Retail | 414 | 1 | 414 |
|  | Residential -1 Bed | 52 | 3 | 156 |
|  | Residential - 2 bed | 72 | 4 | 288 |
|  | Core and Circulation |  |  | 297 |
| Sub Total |  |  |  | 2680 |
| First floor |  |  |  |  |
|  | Residetial 1 Red |  |  |  |
|  | Residential - 1 Bed | 52 | 17 |  |
|  | Residential - 2 Bed | 72 | 10 | 720 |
|  | Core and Circulation |  |  | 22 |
| Sub Total |  |  |  | 224 |
| Second Floor |  |  |  |  |
|  | Residential -1 Bed | 52 | 17 |  |
|  | Residential - 2 Bed | 72 | 10 | 720 |
|  | Cre and Circulation |  |  | 420 |
| Core and Circuation |  |  |  | 2024 |

 398
1858


## 3.0

The below option depicts a mix of residential, hotel and commercial/retail space to the ground floor road frontage. The commercial/retail accommodation can either be for council core services or non-council related commercial/retail space.

| Townhouses |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| NIA per unit No of Units | GIA |  |  |  |
| Ground Floor | Townhouse | 44 | 25 | 1100 |
| Sub Total |  |  |  | 1100 |
| First Floor |  | Townhouses | 44 | 25 |
| Sub Total |  |  |  | 1100 |
| Total | Townhouse | 88 | 25 | 2200 |
| Total GIA |  |  |  | 2200 |




Sixth floor




VISUAL IMAGE OF EPPING HIGH STREET SITE SHOWING POTENTIAL MASSING OF HOUSING AND HOTEL

The below shows how the mix of residential, hotel and commercial development can be maximised with the purchase of the GP surgery and 2 houses. This creates a potential increase of: GP Surgery site - x 4 two bedroom apartments and x 12 one bedroom apartments.
2 Houses sites - x18 two bedroom apartments and x9 one bedroom apartments.



The below shows how the mix of residential and commercial development can be maximised with the purchase of the GP surgery and 2 houses. This creates a potential increase of:
GP Surgery site - $x 8$ two bedroom apartments and $x 8$ one bedroom apartments.
2 Houses sites - x18 two bedroom apartments and $\times 9$ one bedroom apartments.

| Townhouses |  | NIA per unit | No of Units | GIA |
| :--- | :--- | :--- | :--- | :--- |



| Lower Ground Floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  | Residential - 1 Bed | 52 | 8 | 6 |
|  | Residential -2 bed | 72 | 4 | 288 |
|  | Core and Ciculation |  |  | 221 |
| Sub Total |  |  |  | 925 |

Sub Total

| Ground Floor |  |  |  |  |
| :--- | :--- | :--- | ---: | ---: |
|  | Residential - 1 Bed | 52 | 15 | 780 |
|  | Residential -2 bed | 72 | 8 | 576 |
| Core and Ciculation |  |  | 378 |  |
| Sub Total |  |  |  | 1734 |

First Floor |  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
|  | Residential - 1 Bed | 52 | 15 | 780 |
| Residential 2 2ed | 72 | 8 | 576 |  |
|  | Core and Circulation |  |  | 378 |

Sub Total 378
1734

Second Flo

| Residential -1 Bed | 52 | 15 | 780 |
| :--- | :---: | :---: | :---: |
| Residential -2 Bed | 72 | 8 | 576 |
| Core and Circulation |  |  | 378 |
|  |  |  | 1734 |

Third Floor

| Residential-1 Bed |  |  |  |
| :---: | :---: | :---: | :---: |
|  |  |  |  |
| Residential - 2 Bed | 72 | 2 | 144 |
| Core and Ciculation |  |  | 122 |
|  |  |  | 526 |
| Residetrial - 1 bed | 52 | 58 | 3016 |
| Residential - 2 bed | 72 | 30 | 2160 |
| Core and Circuation |  |  | 1475 |


| Ground Floor |  | NIA per unit No of Units GIA |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
|  | Council Core Services | 1525 | 1 | 1525 |
|  | Commercia/Retail | 413 | 1 | 413 |
|  | Residential - 1 Bed | 52 | 6 | 312 |
|  | Residential - 2 bed | 72 | 10 | 720 |
|  | Core and Circulation |  |  | 450 |
| Sub Total |  |  |  | 3420 |
| First Floor |  |  |  |  |
|  | Residential - 1 Bed | 52 | 20 | 1040 |
|  | Residential - 2 Bed | 72 | 16 | 1152 |
|  | Core and Circulation |  |  | 57 |


Sub Total
Third Floo
$\qquad$
Sub Tota 398
1858

| Fourth Floor |  |  |  |
| :---: | :---: | :---: | :---: |
| Residential -1 Bed | 52 | 10 | 520 |
| Residential -2 Bed | 72 | 6 | 432 |
| Core and Ciculation |  |  | 250 |

Sub Total


Fifth Floor

| Residential - -1 Bed | 52 | 5 | 26 |
| :--- | :--- | :--- | :--- |
| Residential -2 Bed | 72 | 2 | 149 |
| Core and C Ciculation |  |  | 11 |
|  |  |  | 52 |


| Floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 5 | 260 |
|  | Residential - 2 Bed | 72 | 2 | 144 |
|  | Core and Ciculation |  |  | 17 |
| Total | Council Core Services | 1525 | 1 | 1525 |
|  | Commercial/Retail | 413 |  | 413 |
|  | Residential -1 bed | 52 | 83 | 4316 |
|  | Residential - 2 bed | 72 | 60 | 4320 |
|  | Core and Circulation |  |  | 2478 |

### 3.6 OPTION 3B - PART RELOCATION OF HQ; RETAIN CORE FRONT OFFICE PRESENCE IN TOWN

This option consists of a new build development potentially to the North Weald airfield site and a redevelopment of the existing Epping High Street site, and seeking rental accommodation on the High Street for the 'core' Council services. The new build development is explored in option 2 of this document.

The core services include the chambers, members area, democratic services, electoral offices and customer services. These services equate to a need of circa 25 workstations and a Net Internal Area of circa 1525 sqm.

Therefore, the new build development at North Weald Airfield will cater for 475 staff and will exclude the need to provide for the Chambers and Members area as this can be catered for in the Epping High Street accommodation.

As in option 2, the new build option is presented as two models:

1. $8: 10$ workstation:staff ratio. This equates to a need for 4465 sqm GIA.
2. 6:10 workstation:staff ratio. This equates to a need for 3349 sqm GIA.

Although the areas differ from Option 2 for the full relocation of the council services, the design, scale and proportion of the building will generally remain the same.

The Council will need to seek suitable rental accommodation on or off the High Street with a gross internal area of circa 1525sqm. This will present a challenge and may need to increase the proposed area to be accommodated suitably due to potential inefficiencies in the buildings' layout. Following a conversation with Alison Blom-Cooper of Fortismere Associates a potential option for this is the Police Station, which has recently become redundant and may be available for renting.

A number of options have been explored regarding the mix of development, with a mainly residential option that provides 1 and 2 bedroom apartments and 3 bedroom townhouses with commercial/ retail space along the ground floor road frontage. Secondly, a mix of commercial/retail on the ground floor road frontage, a hotel, 1 and 2 bedroom apartments and 3 bedroom townhouses in another. Please refer to PwC's findings and recommendations for a detailed appraisa of which option provided the greatest return value to Epping Forest District Council.

The following options show a much denser scheme than previous studies have shown. However, they reflects comments from the planners to date providing a more dense development to protect the surrounding green belt from development. If a scheme is to proceed to outline planning consent, further detailed work would be necessary with the Council's planning officers to ensure that the overall development preserves the character of the Conservation Area.

Options for increasing the development potential have been explored, which have considered the viability of purchasing the two bungalows in the top right hand corner of the site along Homefield Close and the GP Surgery site in the bottom left hand corner - see adjacent. Further details of the potential development have been explored at the end of this section.

The following massing diagrams are shown to illustrate the potential scale of massing for the site and not necessarily the aesthetic, which will be developed if this option is progressed.


## Option 3b

The Civic Offices site is completely vacated, with alternative uses realised across the site. Potential to optimise the quality, efficiency and flexibility of the new office through the design pro-
cess (slighty less than option 2).

Ability to maximise agile working and cultural changes through design of the new office. Contributes to economic development and the Local Plan on both the Civic Offices site and at Weald.
Retains a Council presence on the historic seat of the Council at Epping
Avoids the need for capital investment in a new Housing hub at North Weald.

## Splits Councill HQ functions across two sites.

Public perception of vacating most of the Civic Offices site and investing in accommodatio Staff relocation to a new site outside Epping town centre with associated travel to work concerns Need to identify a suitable customer-facing town centre office.

Rent payable for third party office space if not under Council ownership.
Significant amount of capital investment across both sites and associated cost of borrowing.


3B 1

The below option depicts a full residential option with commercial/ retail space to the ground floor road frontage. This can accommodate either council core services or non-council related commercial/retail space.

## —nser

| Townhouses |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | NIA per unit | t No of Units | GIA |  |
| Ground Floor |  |  |  |  |  |
|  | Townhouse | 44 | $4 \quad 25$ |  | 1100 |
| Sub Total 1100 |  |  |  |  |  |
| First Floor |  |  |  |  |  |
|  | Townhouses | 44 | 425 |  | 1100 |
| Sub Total 1100 |  |  |  |  |  |
| Total | Townhouse | 88 | 85 |  | 2200 |
| Total GIA |  |  |  |  | 2200 |


$\begin{array}{cccc}\text { Fourth Floor } & & & \\ \text { Residential - } 1 \text { Bed } & 52 & 10 & 520 \\ \text { Residential - } 2 \text { Bed } & 72 & 6 & 432 \\ \text { Core and Ciculation } & & & 251\end{array}$
Sub Total ..... 251
1203

| Fifth Floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential -1 Bed | 52 | 5 | 260 |
|  | Residential -2 Bed | 72 | 2 | 144 |
|  | Core and Ciculation |  |  | 117 |144

117
521Sixth Floor

| Residential -1 Bed | 52 | 5 | 260 |
| :--- | :--- | :--- | :--- |
| Residentia - 2ed | 72 | 2 | 14 |
| Core and Ciculation |  |  | 11 |

Sub Total
Total
Commercial 2005


### 3.0 PROPOSALS

## 3B 2

The below option depicts a mix of residential, hotel and commercial/ retail space to the ground floor road frontage. The commercial/retail accommodate can either be for council core services or non-council related commercial/retail space



| Apartment Building 1 |  |  |
| :---: | :---: | :---: |
|  | NIA per unit No of Units | GIA |
| Ground Floor |  |  |
| Commercial | 2005 |  |
| Residential - 1 Bed | 52 |  |
| Residential -2 bed | 72 |  |
| Core and Circulation |  |  |
| Sub Total |  |  |
| First Floor |  |  |
| Residential - 1 Bed | $52 \quad 17$ |  |
| Residential - 2 Bed | $72 \quad 10$ |  |
| Core and Circulation |  |  |


|  | Residential - 1 Bed | 52 | 17 | 884 |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential - 2 Bed | 72 | 10 | 720 |
|  | Core and Circulation |  |  | 420 |
| Sub Total |  |  |  | 202 |


| Third Floor |  |  |  |
| :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 17 |
|  | Residential - 2 Bed | 72 | 8 |
|  | Core and Ciculation |  |  |


| Fourth Floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 10 |  |
|  | Residential - 2 Bed | 72 | 6 |  |
|  | Core and Ciculation |  |  |  |
| Sub Total |  |  |  |  |
| Fifth Floor |  |  |  |  |
|  | Residential - 1 Bed | 52 | 5 |  |
|  | Residential - 2 Bed | 72 | 2 |  |

Sub Tota 117
521

Sixth Floor
sub Tota

| Residential -2 Bed | 52 | 5 | 2 |
| :--- | :--- | :--- | :--- |
| Core and Ciculation | 72 | 2 | 1 |
|  |  |  |  |

Tol
$\qquad$
Total GIA




VISUAL IMAGE OF EPPING HIGH STREET SITE SHOWING POTENTIAL MASSING OF HOUSING AND HOTEL

The below shows how the mix of residential, hotel and commercial development can be maximised with the purchase of the GP surgery and 2 houses. This creates a potential increase of: GP Surgery site - x4 two bedroom apartments and x12 one bedroom apartments.
2 Houses sites - x18 two bedroom apartments and x9 one bedroom apartments.

| Townhouses |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | NIA per unit | it No of Units |  |  |
| Ground Floor |  |  |  |  |  |
|  | Townhouse | 44 | $4 \quad 25$ |  | 1100 |
| Sub Total |  |  |  |  | 1100 |
| First Floor |  |  |  |  |  |
|  | Townhouses | 44 | $4 \quad 25$ |  | 1100 |
| Sub Total |  |  |  |  | 1100 |
| Total | Townhouse | 88 | 8 25 |  | 2200 |
| Total GIA |  |  |  |  | 2200 |





Sixth Floor

| sixth Floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 5 | 260 |
|  | Residential - 2 Bed | 72 | 2 | 144 |
|  | Core and Ciculation |  |  | 117 |
| Sub Total |  |  |  | 521 |
| Total | Commercial | 2005 |  | 2005 |
|  | Residential -1 bed | 52 | 83 | 4316 |
|  | Residential - 2 bed | 72 | 60 | 4320 |
|  | Core and Circulation |  |  | 2413 |
| Total GIA |  |  |  | 13054 |

The below shows how the mix of residential and commercial development can be maximised with the purchase of the GP surgery and 2 houses. This creates a potential increase of:
GP Surgery site - $x 8$ two bedroom apartments and $x 8$ one bedroom apartments.
2 Houses sites - x18 two bedroom apartments and x 9 one bedroom apartments.

| Townhouses |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| NIA per unit | No of Units | GIA |  |  |
| Ground Floor | Townhouse | 44 | 25 | 1100 |
| Sub Total |  |  |  | 1100 |
| First Floor |  |  |  |  |
| Sownhouses | 44 | 25 | 1100 |  |
| Sub Total |  |  |  | 1100 |
| Total | Townhouse | 88 | 25 | 2200 |
| Total GIA |  |  |  | 2200 |

Sub Total
Ground Flo

| Ground Floor |  |  |  |
| :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 15 |
|  | Residential - 2 bed | 72 | 8 |
|  | Core and Ciculation |  |  |
| Sub Total |  |  |  |



|  |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| First Floor |  |  |  |  |
|  | Residential -1 Bed | 52 | 15 | 780 |
|  | Residential - 2 Bed | 72 | 8 | 576 |
|  | Core and Circulation |  |  | 378 |
| Sub Total |  |  |  | 1734 |

Sub Total

Sub Total

| Third Floor |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Residential - 1 Bed | 52 | 5 | 260 |
|  | Residential - 2 Bed | 72 | 2 | 144 |
|  | Core and Ciculation |  |  | 122 |
| Sub Total 526 |  |  |  |  |
| Total | Residetnial -1 bed | 52 | 58 | 3016 |
|  | Residential - 2 bed | 72 | 30 | 2160 |
|  | Core and Circulation |  |  | 1475 |

Total GIA



## 3.0 <br> PROPOSALS

3.7 OPTION 4 - OPTIMISE USE OF THE CIVIC BUILDING AND NEW HOUSING HUB

This option consists of two parts:

1. Utilising the new Housing Hub and a refurbished Civic building (excluding the bridge space over the entrance archway) to provide an agile working environment through design interventions and a cultural change, similar to what is proposed in Option 2 for a new build but with the constraints of working with the existing Civic Building.
2. The development of the rest of the site into residential apartments and townhouses.

## Civic Offices

Two sub-options for the Civic Offices have been progressed in this option.
4.1 Working with the existing Civic Building and the new Housing Hub to maximise the potential under their existing constraints with a workstation:staff ratio that suits the area of the buildings.
4.2 Working with the existing Civic Building and the new Housing Hub, but also providing an extension onto the Civic Building to provide an increased number of workstations, which provides a more suitable workstation:staff ratio.

There are 500 staff in total currently located on the Epping High Street Civic site. The proposed new Housing Hub will cater for 82 desks, with 42 Housing Staff (excluding tradesmen) already dentified to move to this Hub. Therefore the refurbished Civic building and the remaining space within the Housing Hub will need o cater for 458 staff.

We have looked to try and make each floor plate identical in layout to help provide a flexible solution that can provide expansion or contraction as the council's needs change.

Generally within the Civic Building the lower floors are for public facing services with upper floors being more private for back of house and confidential functions.

Both options for the Civic Building allow to infill the atrium space above the reception, keep the existing Chambers, members area and canteen, whilst opening up the majority of the floors where possible to allow for open plan agile working.

Sustainability should be at the forefront of the Council's message in delivering a refurbishment of this scale. The building should strive to meet stringent green credentials eg. BREEAM Refurbishment Excellent or Outstanding, which helps to portray the message that the Council are showing corporate responsibility to their constituents in striving to provide an energy efficient building that minimises their carbon footprint and means that green building practises are employed. There is also the social agenda of providing an environment that optimises the quality of life not only for the Council's employees but also for the public that visits their building.

## Option 4.1

Due to this being a refurbishment, there will be inefficiencies in providing the optimum layout for the area the building offers. The layout allows for 250 workstations to fit within the existing Civic Building over 3711sqm GIA. With the Housing Hub catering for 82 desks, this provides a total of 332 desks over the two sites.

To cater for the amount of staff over the two buildings, a much denser workstation:staff ratio than Option 2 proposes will be required at 6.6:10.

This dense ratio will be a significant cultural change to the current staff environment.

However, if an 8:10 workstation:staff ratio is provided, the existing Civic Centre and Housing Hub will only accommodate circa 415 staff, a shortfall of 85 staff or 68 workstations.

Option 4.2
The provision of an extension onto what is proposed for Option 4.1 allows for 358 workstations over 4605 sqm GIA. The extension is proposed adjacent to Homefield Close on the rear right hand side of the existing building. The extension has been sited in this location as it will provide the most efficient layout for parking and circulation around the site to minimise inefficiency. It will tie in aesthetically with the existing Civic building to provide a seamless appearance. This will create 885 sqm GIA and 108 workstations. It also has the benefit that while being constructed, it will have the least disruption to the Council's operation and enables continuity of services.

Therefore with the Housing Hub catering for 82 desks, a total of 440 workstations will be provided over the two buildings. This allows for much best workstation:staff ratio at 8.8:10.

However, to create the necessary parking under Essex County Council standards and based on the increased building area. It wil require the Council to purchase the two bungalows at the rear top right hand corner of the site to facilitate this expansion or take out some of the proposed residential development prospects.

The following massing diagrams are shown to illustrate the potential scale of massing for the site and not necessarily the aesthetic, which will be developed if this option is progressed.

Residential Development
For the rest of the site to be developed into residential apartments and townhouses there are a number of aspects to consider.
i. Great Crested and Smooth Newts.

We have assumed that the medium population of Great Crested and Smooth Newts can be re-accommodated under the provision of a Natural England licence to a suitable location close-by as part of the proposed works as this will be best for the Great Crested Newts and for the development as a whole.
ii. Sub Station

As part of the works, the re-siting of the sub station is required to enable the positioning of the townhouses to the rear area of the site.
iii. Parking

As with Option 2 \& 3, little parking has been provided for the residential accommodation with some parking to the townhouses and minimal parking to the apartments.
iv. Doctors Surgery

As with Options 3.1 and 3.2 there is an option to utilise the doctors surgery's land and increase the apartment building density

The proposed apartment building to the front of the site will match the massing of the existing Civic building and will line through with the front entrance staircore. This is slightly set back from the line of the current existing house but creates a focal point for both the civic building and apartment buildings.

A number of options have been explored regarding the mix of development for the residential mix. The best mix appears to be 3 bedroom townhouses to the rear of the site where the density needs to be lower where they back onto the residential properties. A 4 storey apartment building with a mix of 1-2 bedroom apartments is proposed towards the front of the site where the density is much greater backing onto the commercial properties of the High Street.



Option 4.1 - Civic Building $\underset{\text { Office }}{\text { Space }} \begin{gathered}\text { Commercial/ } \\ \text { Retail }\end{gathered} \quad \begin{gathered}\text { Core and } \\ \text { Circulation }\end{gathered}$ Total GIA Area Area NIA Area NIA Circulation

|  | $\begin{gathered} \text { Office } \\ \text { Space } \\ \text { Area NIA } \end{gathered}$ | Commercial/ Retail Area NIA | $\begin{aligned} & \text { Core and } \\ & \text { Circulation } \\ & \text { Area NIA } \end{aligned}$ | Total GIA Area |
| :---: | :---: | :---: | :---: | :---: |
| Civic Building Capacity |  |  |  |  |
| Ground Floor | 875 |  | 420 | 1295 |
| First Floor | 964 |  | 284 | 1248 |
| Second Floor | 935 |  | 233 | 168 |
| Totals | 2774 | 0 | 937 | 3711 |

Option 4.2 - Civic Building with Extension

|  | $\begin{aligned} & \text { Office } \\ & \text { Space } \\ & \text { Area NIA } \end{aligned}$ | Commercial/ <br> Retail <br> Area NIA | Core and Circulation Area NIA | Total GIA Area |
| :---: | :---: | :---: | :---: | :---: |
| Civic Building Capacity |  |  |  |  |
| Ground Floor | 1076 |  | 517 | 1593 |
| First Floor | 1194 |  | 352 | 1546 |
| Second Floor | 1176 |  | 290 | 146 |
|  |  |  |  |  |

## OPTION 4.1

## COUNCIL ACCOMMODATION IN CIVIC BUILDING

Ground Floor
Civic Building

Civic Building
Desks
First Floor
Civic Building
Desks
Second Floor
Civic Building
Desks

## Total

Total of Desks

1295sqm GIA No. 66

## 1248sqm GIA

 No. 741168sam GIA No. 110

3584sqm GIA
No. 250


| Townhouses |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | NIA per unit | it No of Units | GIA |  |
| Ground Floor |  |  |  |  |  |
|  | Townhouse | 44 | 4 25 |  | 1100 |
| Sub Total |  |  |  |  | 1100 |
| First Floor |  |  |  |  |  |
|  | Townhouses | 44 | 44 | 25 | 1100 |
| Sub Total |  |  |  |  | 1100 |
| Total | Townhouse | 88 | 88 |  | 2200 |
| Total GIA |  |  |  |  | 2200 |



OPTION 4.1



OPTION 4.1


VISUAL IMAGE OF EPPING HIGH STREET SITE SHOWING POTENTIAL MASSING OF HOUSING AND EXISTING CIVIC BUILDING

## OPTION 4.2

## COUNCIL ACCOMMODATION IN CIVIC BUILDING WITH EXTENSION

| Ground Floor |  |
| :--- | :--- |
| Extension | 298sqm GIA |
| Civic Building | 1295sqm GIA |
| Desks | No. 100 |


| First Floor |  |
| :--- | :--- |
| Extension | 298sqm GIA |
| Civic Building | 1248sqm GIA |
| Desks | No. 111 |

Second Floor
Extension
Civic Building
Desks
1168s 1168sqm GIA No. 147

4,605sqm GIA
No. 358


| Townhouses |  |  |  |
| :--- | :--- | :---: | :---: | :---: |



## OPTION 4.2



SKETCH IMAGE FROM HIGH
STREET OF FRONT ELEVATION

OPTION 4.2


VISUAL IMAGE OF EPPING HIGH STREET SITE SHOWING POTENTIAL MASSING OF HOUSING AND EXISTING CIVIC BUILDING WITH EXTENSION

